

### **New Jersey Women's Voices Interview Project**

Each student will identify a New Jersey woman to interview (The woman should not be a relative or a Stockton student, staff, administration, or faculty member). The class will determine the questions asked each participant.

All interviews will be recorded and/or transcribed for our website.

#### **Step One: Write a question. Due Sept. 14**

Compose a substantive question that you would like to hear several women from NJ answer.

#### **Step Two: Select a Woman to Interview and contact her to seek permission.**

Consider why you think it might be important to listen to this woman's voice. Also consider how you will interview her. In person works best. Over the phone is okay. Students will need to seek instructor permission to interview women via e-mail.

Famous and well-known New Jersey women may be difficult to contact and schedule unless you have a personal connection. So, who can and should you ask? Consider asking your mother's or grandmother's best friend. Consider interviewing a former high school teacher or your boss or a co-worker who is not a Stockton student. Consider going to a nursing home and talking with a female resident. Consider contacting a local NOW (National Organization of Women) representative or the owner of or a worker at a business you frequent. Consider asking a woman at your gym or church. Once you start thinking of possible women to interview, narrow your list down and contact your first choice.

#### **Step Three: Interview the participant.**

Use the question set devised by the class.

#### **Step Four: Write a thank you note to the woman you interviewed. Due on or before Nov. 9.**

In your thank you note be sure to send her the link where the interview appears and thank her for taking the time to speak with you and participate in the project. Make a copy of the note you send and submit it to your instructor.

#### **Step Five: Post your podcast/transcript to our class website. Due on or before Nov. 9.**

Dr. J will provide technical assistance about how to do this during our class computer labs prior to the due date.

Advice: Do NOT wait until the day or night before to post your podcast/transcript. This will only create unnecessary stress if the uploading process does not go well. Aim to post your interview a week in advance of the due date to allow a nice cushion should you encounter any technical difficulties.

Permissions/Consent Form Cover Sheet

You are invited to participate in a Stockton Women's Studies class project that archives New Jersey's women's voices.

If you decide to participate, the student interviewer and/or his or her associates will record a brief interview.

The interview will be posted to our class website (<http://titania.stockton.edu/womensstudies>) as a digital recording or as a transcript. The website is public.

If you have any questions, please ask us. If you have any additional questions later contact Dr. Kristin Jacobson (J-236, ext. 5581). Dr. Jacobson will be happy to answer any of your questions.

Your signature indicates that you have read the information provided above and have decided to participate. You may withdraw at any time without prejudice after signing this form should you choose to discontinue participation in this project.

## Audio/Transcript Consent Form

I, the undersigned, do hereby consent to the use by The Richard Stockton College Of New Jersey of my voice/words in (1) the audio recording/transcript described below; and (2) any audio recording/transcript reproduced either in whole or in part from the audio recording/transcript described below. I understand the recording and/or transcript of my interview will be posted to a Stockton class website: <http://titania.stockton.edu/womensstudies/welcome-to-introduction-to-womens-studies/course-syllabus/>.

I warrant that I have the full right and authority to grant this consent.

In addition, I waive all claims to compensation or damages based on the use of my voice/words by the university, including the student and Dr. Kristin Jacobson, the professor of the course. I also waive any right to inspect or approve the finished audio recording/transcript.

I understand that this consent is perpetual and that it is binding on my, my heirs and assigns. A signed letter should be written to the division of Arts and Humanities at Stockton College should I wish to revoke permission at a later date.

I warrant that I am at least 18 years of age and that I am competent in my own name insofar as this consent is concerned. I further attest that I have read this consent form and fully understand its contents.

**Description of video, photograph, or audio recording:** Brief interview about the participant's background (e.g., age, race, gender, year in school) and her life experiences and knowledge. The undersigned may use only her first name or her first and last name in the interview and any accompanying identifying materials on the website.

**Printed full name of participant:**

---

**Age of participant.**

---

**Email Address or Postal Address of participant:**

---

**Name as the participant would like it to appear on the website (first only or first and last name)**

---

**Signature of participant:**

---

**Date:**

---

**Name and email address of student interviewer:**

---