

To: LITT/LANG faculty  
From: Fred Mench, Coordinator  
Re: Agenda for Meeting, Oct 7, 4:30-5:15, C 102

I have not had much response to my memo about possible variants for a Litt/Lang Tenure Review Sub-Committee, but what I have had seems to favor constituting the 4 tenured faculty (Ken, Jeanne-Andree, Norma & me) as the committee and having them invite material from candidates and opinions/information from other members of L/L (in writing or by conversation with the committee - either individually or in a group meeting), with a consensus letter of recommendation written either by the coordinator or by one of the other 3, in either case to circulate back through the rest of the committee for modification and/or approval. If I hear no objections, I will go ahead with this format, leaving the committee to decide on the best way of soliciting your input and assuring an accurate rendering of the committee's joint feeling. (We can take some time Thursday to discuss the method of solicitation of program opinion, if that is your wish.

We may have a request to consider for a student in the pre-law track who would like to substitute an internship in a Philadelphia law firm for her senior project. I asked her to put it in writing and have talked with Chuck and Dave about how such an internship (properly supervised) might be combined with a major paper. We do not want the firm simply to acquire cheap gofer labor or the student to avoid the rigors that 4 hours' credit demand.

As we think ahead to our Bulletin planning, we should figure on writing copy as if all the developments (esp in COMM and the language minors) that we hope will have run their course successfully by the end of this year will have actually been approved. But, at the same time, we need to make minor adjustments to the current Bulletin copy as a back-up in case those measures do not pass or do not pass in time.

Of course, we do not need approval on those 2 fronts to make changes in the core or tracks. We may need to adjust requirements somewhat on the basis of what the faculty committee looking at minimum grade requirements for program courses decides.

What other agenda items do you have for this Thursday's meeting? What else do you want to put on the agenda for our planning meetings? The LANG, COMM and LITT sub-committees need to meet and talk over their requirements so we can come to those long plenary meetings with specific proposals already in hand. Who other than Patrice, Tom, Madelyn and Ken wants to be in the LITT sub-committee? (The LANG and COMM sub-committee memberships are self-evident. Would Jeanne Andree please set up the LANG meeting(s) or format?

I will try to have the beginning mock-up of a 2-year schedule of courses for us to work on, based on courses that have been given over the last 2-year period (which we can then add to or subtract from). Nancy will print this up after she has finished with the S94 scheduling.